

## Lingerie Production Manager

At Lovehoney, it's our teams of innovative and dedicated people, from all kinds of backgrounds, who have made us one of the world's largest, award-winning online sex toy retailers. With nine regional websites serving customers across the globe, and warehouses and call centres in Brisbane, Atlanta, and Bath, we are growing rapidly as an international retailer, manufacturer and distributor. Our focus is on exceptional customer service and product innovation and we are proud to be at the forefront of developments in the sexual wellbeing market. Would you like to join us for the next part of our journey?

An exciting opportunity has arisen for a driven and experienced Lingerie Production Manager to join the company at a point where we are growing our in-house lingerie development team to design unique, innovative and industry-leading products.

The Lingerie Production Manager will work within the New Product Development team, and will be responsible for ensuring all new product for our Own Brand Lovehoney Lingerie is developed on time, and according to Critical Paths. The position will work closely with our suppliers and factories around the world to ensure sample dates are met and deliveries are on time.

### **What you'll do:**

- Manage and maintain all supplier and factory Critical Paths
- Lead weekly calls with suppliers and factories to ensure Critical Paths are followed
- Ensure all lab dips and bulk submissions are sent on time
- Assist with fabric sourcing, supporting the Lingerie Design Team
- Plan the production schedule with our suppliers to ensure dates are met
- Work closely with the Senior Lingerie Development Coordinator to ensure the internal workflow is kept updated
- Work with Senior Lingerie Development Coordinator to ensure on-time delivery of new developments with any risks identified and effective corrective action plans in place
- Inform internal teams of any changes to the production schedule and impact to key dates
- Assist the merchandising team on MOQ and delivery dates for PO placement on new developments
- Working closely with our internal logistics team to ensure deliveries leave the factories as planned
- Work closely with our internal QC team to ensure the OQC and IQC requirements are met
- Ensure the quality of production is upheld for all suppliers and factories
- Ensure all sample requirements are met, including Review Samples, Photo Samples and Pre Production Samples

- Manage the internal photoshoot document, ensuring all samples and dates are logged incoming from the factories
- Ensure all suppliers and factories are compliant to our required standards and that the global regulations are kept up to date and met.
- Maintain the Supplier database ensuring up to date records on all existing suppliers are stored as well as new supplier sourcing opportunities
- Attend cross-functional and milestone meetings as needed

**What you'll need:**

- At least 5 years working in a similar role
- Able to work to a tight timeline and Critical Path
- Must be able to troubleshoot production issues
- Working knowledge of the apparel production process
- Extensive knowledge of working with Far East factories

**What we offer:**

Besides the opportunity to join our talented workforce (and amazing team - if we do say so ourselves) we offer a wide variety of benefits including a competitive salary, pension scheme, health cash plan, generous staff discounts, gym membership and a fantastic annual bonus scheme. You'll have the opportunity to work from home, as well as our offices in the beautiful city of Bath, in a fun and friendly environment, where hard graft and the ability to meet a tight deadline is amply rewarded.

So if this sounds like your kind of thing, please fill out [this application form to apply now!](#)